

Instructions for Form 720-V Electronic Filing Payment Voucher

2015

Do I need to use a payment voucher?

- Form 720-V, Electronic Filing Payment Voucher, is used by an entity filing an electronic Kentucky tax return (Form 720, 720S, 725 or 765) to pay the balance of tax due.
- If the 2015 electronic tax return shows a refund or no tax due, do not use this payment voucher.
- This is NOT an extension form. Please use Form 41A720SL to file an extension.

Why use a payment voucher?

- **The Department of Revenue does not issue a notice of tax due prior to the deadline for payment.**
- For balance due returns, taxpayers should complete Form 720-V and submit it along with payment. To avoid penalties and interest, the balance due must be paid on or before the 15th day of the fourth month following the close of the taxable year.
- The use of Form 720-V identifies the payment as a payment for a Kentucky electronic filed tax return. **DO NOT** send a copy of the electronically filed return with the payment of tax due.

How do I prepare the payment?

- Make the check or money order payable to the **Kentucky State Treasurer**. Do not send cash.
- If the name and address of the entity are not printed on the check or money order, write them on the check or money order.
- Write the Federal Identification Number on the check or money order.



Make check or money order payable to: Kentucky State Treasurer
Mail voucher with payment to: Kentucky Department of Revenue, Frankfort, KY 40620-0021.
DO NOT send check stub with payment.

★ Detach Here ★

★ Enclose Check and Voucher Unattached ★

How do I prepare the payment voucher?

- Enter the entity's Kentucky Corporation / LLET Account Number. Do not use the Secretary of State Organization Number.
- Enter the entity's taxable year ending.
- Enter the entity's Federal Identification Number or Social Security Number.
- Enter the entity's name and address.
- Enter the entity's contact name and telephone number.
- Enter the corporation income tax payment on Line 1.
- Enter the income penalty and interest (if applicable) on Line 2.
- Enter the limited liability entity tax payment on Line 3.
- Enter the limited liability entity tax penalty and interest (if applicable) on Line 4.
- Enter the total amount of the payment on Line 5.

How do I send in the payment and the payment voucher?

- Detach the payment voucher at the dotted line below. Mail with payment to Kentucky Department of Revenue, Frankfort, KY 40620-0021.
- **DO NOT attach check or money order to the payment voucher.**
- **DO NOT leave check stubs attached to checks.**

41A720-S12(10-15)
Department of Revenue

23
TRAN CODE

720-V ELECTRONIC FILING PAYMENT VOUCHER

2015

FEIN or Social Security Number

KY Corporation / LLET Account No.

Taxable Year Ending (mm/yy)

1. Corporation
Income Tax
2. Income Interest
and Penalty
3. Limited Liability
Entity Tax
4. LLET Interest
and Penalty
5. Total

Contact Name and Telephone Number

DO NOT send a copy of the electronically filed return with payment of tax due.

Please use Form 720-V to submit payment.

41A720S120002

